



Touring Exhibitions Group

The Touring Exhibitions Group ('TEG') is a charitable incorporated organisation registered with the Charity Commission of England & Wales with registration number 1191056. TEG's governing document is its Constitution, dated 15 June 2020 ('the Constitution') and updated 7 October 2024.

These byelaws have been formulated under the powers given to the Trustees of TEG by clause 15 of the Constitution to facilitate the smooth running of the organisation in accordance with its governing document. For the avoidance of doubt, these byelaws and any decisions taken by subcommittees or in a general meeting must, by law, be subject to the provisions of the Constitution.

A. Managing Committees

1. The Trustees: The Executive Committee, consisting of Trustees appointed in accordance with clause 13 of the Constitution, is legally responsible for the management, direction and control of TEG. There must be no fewer than five and no more than 12 trustees. Trustees are elected for a period of three years, after the end of their first term they may be re-elected for a second term of three years. A charity Trustee who has served for two consecutive terms may not be reappointed for a third consecutive term but may be reappointed after an interval of at least two years.

The Trustees will occupy the following roles and additionally such other roles as the Trustees may decide from time to time:

● Chairperson ● Vice-Chairperson ● Secretary ● Treasurer

No one who has not been formally appointed a Trustee shall be regarded as being a Trustee or able to exercise any of the powers of a Trustee.

Under clause 18 of the Constitution, the Trustees may delegate powers and functions to a committee or committees, subject to the following:

- (a) At least one member of each committee must be a Trustee;
- (b) The acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and
- (c) The charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.

2. The Advisory Board: The Advisory Board is a committee of not more than 18 members, consisting of the Trustees and such other Members of TEG (or their representatives) as are elected at each Annual General Meeting.

Advisory Board members are elected for a period of three years but may serve further consecutive terms if elected as Trustees by TEG's membership at an AGM.

3. The rules for the retirement of Trustees are contained in clause 13 of the Constitution. Retiring Trustees may not stand for election to the Advisory Board until an interval of at least two years has elapsed.
Other Sub-committees: Where other committees are established by the Trustees, they must determine the terms and conditions on which the committees operate, and the Trustees may at any time alter those terms and conditions or revoke the delegation of powers to such committees.

B. Membership

TEG is a membership organisation, and the rights and responsibilities of Members are set out in clauses 9, 10 and 11 of the Constitution.

A member may be an individual, a corporate body, or an individual or corporate body representing an organisation which is not incorporated. Acceptance of applications for membership shall be at the discretion of the Executive Committee.

1. Membership Categories

There are three categories of paid membership:

(1) **INDIVIDUAL** - with the following tiers:

Standard

With Marketplace access

Concession

Open to any individual, including those who may be employed by an Organisation member, if they wish to join in their own right.

(2) **ORGANISATION** - with the following tiers:

Volunteer-run – no paid employees

Small – 1-50 employees

Medium – 51-150 employees

Large – 150+ employees

Support Organisations – e.g. IPSOs

Open to any institution.

(3) **CORPORATE** – with the following tiers:

Small (less than 10 employees)

Medium (10-75 employees)

Large (75+ employees)

Open to commercial businesses supplying goods and services for exhibitions; or providing exhibitions on a commercial basis

(4) **HONORARY** - open to any person for services to TEG or its objectives on the recommendation of the Board of Trustees. The number of Honorary Members at any one time shall be agreed by the Board of Trustees.

2. Membership Fees

Current membership fees for each membership category are available on the TEG website <https://touringexhibitionsgroup.org.uk/plans/join-teg/>. Termination of membership for any reason whatsoever shall not entitle the Member to a refund of any monies paid by them to TEG (in whole or pro rata).

3. Member Obligations

It is the duty of each Member of TEG to exercise their powers in the way they decide in good faith would be most likely to further the purposes of the CIO. This includes

- i. Contributing to TEG's 'bank' of knowledge and experience; and
- ii. Upholding the standing of TEG and promoting its values amongst potential members and stakeholders.

It is expected that Members will adhere to TEG's published Standards and apply the same professionalism as Members as they apply to their professional practice. The Standards are available on the TEG website:

<https://touringexhibitionsgroup.org.uk/wp-content/uploads/2017/06/TEG-Policy-5.-Standards.pdf>